

Request for Interest
Providers of Services In Support of Sleepy Hollow Fire Protection District
Community Wildfire Planning, Preparation & Mitigation
April 11, 2017

The Sleepy Hollow Fire Protection District (District) issues this Request for Interest (RFI) soliciting third-party entities interested in providing current and community wildfire emergency planning, preparation, operations, communications, outreach and mitigation services to the District and its residents consistent with the Sleepy Hollow (CA) Wildfire Hazard & Wildland Urban Interface (WUI) Area Assessment and Report (Report) approved by the District on March 11, 2017.¹ Based on responses to this RFI, the District may consider further actions or decisions regarding the procurement of services identified in the RFI.

Responses to RFI: Responses to the RFI must be provided in writing in an email to the Board of Directors of the District no later than 6 pm 30 days from issuance of this RFI, which is 6 pm, May 11, 2017: President Shortall: rich_shortall@att.net Director Finn: tfinn@well.com Director Warner CWarner552@aol.com

Eligible Entities: Entities responding must be lawfully organized, financially solvent and capable, and authorized to enter into long-term agreements (15 or more years) to provide services to the District, and must provide the services within the District and at facilities located in the District. Entities also must demonstrate their knowledge and official endorsement of the potential District initiatives contained in the Report. Entities also must currently possess, or be legally capable of obtaining, any necessary permits, regulatory approvals or other legal authorizations and/or financing necessary to provide the services within a period to be specified by the District but in no event later than 12 months from the date of the response to this RFI.

Requested Content of Responses: In addition to documenting the entity's eligibility as referenced above, each response to this RFI should demonstrate interest in providing the following types of services to the District:

- A 15 year fixed-price lease of emergency and current facility space of at least 500 square feet at fair market prices, capable of being configured and used by the District for current and emergency community wildfire planning, training, regular public meetings, office space, preparation, communications, response, supply storage and evacuation services, renewable for additional 15 year terms at discretion of the District

¹ The Report can be accessed at the following link on the District's website:
<http://www.shfpd.org/preparedness/wildfire-preparedness/wildfire-hazard-wui-assessment>

- Sufficient communications services at the facility site, including cellular phone service and other emergency communications services specified by the District
- Community outreach services, including use of mailing lists and other community member contact information; solicitation of residents to sign up for Marin Emergency Alert system notifications; and monthly mailers, newsletter and other community outreach services in support of District's emergency preparedness and planning initiatives.
- Other services and support for the District's community wildfire mitigation initiatives identified in the Report.

Questions and Contact Regarding the RFI. Please direct any questions regarding this RFI and the responses to the RFI to any of the members of the District's Board of Directors at the following email addresses: President Shortall: rich_shortall@att.net Director Finn: tfinn@well.com Director Warner CWarner552@aol.com